Sample Tool Review format

**Tool Name:**

**Version Number/Release Date:**

**Developer Website:**

**Reviewed by:**

**Review Date:**

**Tags or Keywords:** (Pick words associated with the tool or its usage. Once we’ve discussed metadata you may want to revisit your tags.)

**Review:** Essay format. Provide a little context for the tool, describing what it is designed to do. Consider issues the tool may have, including privacy/security, level of access, etc. Discuss ease of use, level of expertise required to use, salient features. Finish with a reflection on the tool and your own assessment of it. You may wish to address other reviews of the tool which you found online.

**Ease of Use:** One sentence summary.

**Cost:**

**Requirements:** Technical requirements, including need for a particular OS, type of computer or mobile device, or a specific program (a Firefox plugin would require Firefox, for instance).

**Rival or Comparable Tools:** List one or two similar tools. There’s no need to review them.

**Other Reviews:** Provide links to any other reviews online which you consulted.